

TRAVEL EXPENSES CLAIM FORM

NAME _____

ADDRESS _____

MEMBERSHIP NUMBER _____ DATE _____

Please Note

Refunds are paid 1st April, 1st July, 1st October and 1st January

Refunds can only be made for financial members

Refunds will only be made for travel with an animal Call number

Call number Coordinator	Trip Date	Odometer start, finish	Kilometres travelled	Trip from To	Case note including reason for travelling
Office use	Financial	Call numbers	Total kilometres	Amount paid	Cheque number Date paid